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ATTACHMENT

TO : Chief, EE Division
 25X1A6a ATTN : [REDACTED] Miss [REDACTED]
 FROM : Chief Overseas, Operations School, OTR
 SUBJECT : Six Tradecraft Guides for U.S. Army Unit [REDACTED]
 REF : [REDACTED] 16 April 1959

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1. In response to referenced request from DAD, the Office of Training is releasing copies #36, 38, 39, 40, 41 and 42 of the Guide to Instruction in Basic Tradecraft for passing via our personnel in the field to Lt. Col. George Sheldon, Commanding Officer of the U.S. Army Communications Unit. As a limited number of copies of this same document have been released by the Agency for passing to certain U.S. Army Special Training Teams in the field [REDACTED] via ACSI, and since we have not informed ACSI of the copies now to be released to Lt. Col. Sheldon, we would like our personnel in the field to brief Col. Sheldon on the restrictions imposed by CIA and the Army on those copies already sent to Army personnel in the field. For this purpose we are quoting rather fully from the ACSI dispatch, as follows:

"1. Transmitted herewith is copy Number _____ of the Central Intelligence Agency 'Guide to Instruction in Basic Tradecraft, 1957.'

"2. Because the guide presents a broad picture of Central Intelligence Agency procedures and doctrine for conducting clandestine operations, the Agency is maintaining close control over each copy sent abroad. The use of this document by United States Army Teams overseas has been by special permission of Central Intelligence Agency, with the understanding that the following conditions to its use will be adhered to in the field:

"a. The guide will not be shown to other than United States Army Officer or civilian intelligence personnel.

"b. The guide will be considered the personal responsibility of the Team Chief.

"c. The guide will not be transferred to any other authorized person without prior ACSI DA approval in each case.

"3. In addition to the requirements in par 2, a, b, and c, Team Chiefs will observe the following:

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"a. The guide will not be translated into any foreign language for use by personnel under training by United States Army Teams.

"b. The definitions in the guide will not be used verbatim when instructing personnel to be used in clandestine collection.

"c. The concepts and principles of the guide will not be disseminated to any personnel except those actively engaged in the clandestine collection of information and then only those portions thereof which are required for the proper fulfillment of individual missions."

In addition to the above, ACSI reassured the Agency in writing that:

"a. Every possible precaution will be taken to prevent the document being seen by unauthorized personnel.

"b. Instructions will be issued to each recipient to the effect that the guide will be considered the personal responsibility of the recipient (custodian) and that its transfer to any other authorized person is subject to approval of The Assistant Chief of Staff, Intelligence, Department of the Army."

2. It is hoped that our field personnel can easily reach agreement with Col. Sheldon on a system of control and use of the attached copies of the Tradecraft Guide, so as to keep within the spirit of the above cited correspondence.

25X1A6a 3. CI/OA concurs in the release of these six copies of the Tradecraft Guide to the U.S. Army Communications Unit in [REDACTED] provided the commanding officer of that unit agrees to use and store the document in a manner consonant with the restrictions appearing in the Army correspondence cited above.

4. It is requested that a copy of the dispatch transmitting these six copies to the field be routed to CO/OS/TR for retention.

FOR THE DIRECTOR OF TRAINING:

Enclosures: 6

APPROVED: _____

CI/OA

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ORIGINAL DOCUMENT MISSING PAGE(S):

ENCLOSURE